

The Strasburg Village Council met in regular session on Tuesday, November 16, 2021 at 6:00 pm. Mayor Steve Smith presided over the meeting.

Members answering roll call were Kathy Burrier, Jeff Smith, Liz Dreher, Don Wallick, Dustin Briggs, and Martin Zehnder. Other's present were Village Administrator Ron Lambert, Fire Chief Andy Slemmer, Legal Counsel Richard Fox, Attorney Terry Seeberger, Zoning Inspector Ted Foster, Press Representative Barb Limbacher, Franklin Township Trustee Doug Hensel, Engineer Don Dummermuth, Jerry Schultz, Dave Duvall, Naomi Caiswell, Abigail Zeedyl, and Paige Milburn.

A motion was made by Kathy Burrier, seconded by Jeff Smith, to approve the minutes from the November 2, 2021 council meeting. At roll call, all members voted approval.

The October financial statement, October Unified Bank Statement, October SSB Worksheet, and the list of bills was presented and reviewed. A motion was made by Jeff Smith, seconded by Kathy Burrier, to approve the October financial statement, October Unified Bank Statement, October SSB Worksheet, and the list of bills in the amount of \$ 324,480.44. At roll call, all members voted approval.

Village Administrator Ron Lambert addressed council regarding the Weber Avenue/Fernsell Avenue project and noted that Engineer Don Dummermuth will explain the project details. Engineer Don Dummermuth noted that Weber Avenue is in bad shape noting that the west side of the street between 7<sup>th</sup> and 8<sup>th</sup> has two slopes and is difficult to drain. Dummermuth noted that the curb is irregular and will need to be corrected. Dummermuth noted that on the east side between 7<sup>th</sup> and 8<sup>th</sup> the water drains half an inch in one hundred feet. Dummermuth noted that Street Superintendent Matt Miller dug four test holes that revealed one inch asphalt, a chip and seal base, and a flat slope that puddles everywhere and causes the street to break up. Dummermuth noted that between 8<sup>th</sup> and 9<sup>th</sup> the slope is slightly better. Dummermuth proposed to correct the west side we should go in and take off the asphalt and the base, save the base, and lower the pavement. Dummermuth noted that there is a very hard sandy clay that will be taken out and correct with six inches of base and three inches of asphalt. Dummermuth noted that on the west side we will take out the old curb to match the slope on the east side and install new curb between 9<sup>th</sup> and 7<sup>th</sup> on the east side only. Dummermuth noted that at the intersection of 8<sup>th</sup> will have to raise that up a little bit. Dummermuth noted that Margo Drive and Weber is kind of flat and will need to be built up. Dummermuth noted that Fernsell Avenue is not a complete street, has partial curbs by the church, a dip in the road, and the storm sewer at 7<sup>th</sup> is not high enough to bring the water to the dip. Dummermuth noted that we will need to raise the grade to the curbs and widen and pave by 9<sup>th</sup> Street. Dummermuth noted that the waterline will need done for Atlee Miller's property.

Village Administrator Ron Lambert noted that Weber and 8<sup>th</sup> will drain to Fernsell Avenue. Dummermuth noted that the drainage will go down 8<sup>th</sup> to Fernsell to 9<sup>th</sup> by gravity. Dummermuth noted that the storm sewers are very shallow. Dummermuth noted that the village employees can do some of the work to cut down on the contractual cost. Lambert noted that some of the work responsibility is Atlee Millers for the waterlines and noted that we will loop the line to not continue a dead-end line. Lambert noted that the Street Department employees will assist with the project and will help to cut down the cost. Dummermuth noted that gutter curb will be in the cost estimate. Dustin Briggs noted that doing these projects are a great way to spruce up neighborhoods. A brief discussion was held on sidewalks for the project. Dummermuth noted that he has a basic estimate and has submitted the waterlines to the Ohio EPA. Lambert noted that we stubbed the waterline at 9<sup>th</sup> street and we did the depth of the first lot and second home is now under construction and we will run the waterline for that home on Fernsell. Lambert noted that Dummermuth needs approval to continue with the design of the project. A motion was made by Martin Zehnder, seconded by Jeff Smith, to authorize Engineer Don Dummermuth to proceed with the design of the Weber Avenue and Fernsell Avenue project. At roll call, all members voted approval. Village Administrator Ron Lambert updated council on the Maple Avenue NW project noting that it is becoming apparent that it will not be completed this fall and that we need to transition to make it passable for the residents. Lambert noted that the contractor will need to get the street to subgrade with number 4 and number 2 limestone and top with 57's compacted down for the winter. Dummermuth noted that it is not possible to complete this winter because the contractor has two weeks of excavation work yet and that Newton Asphalt will be shutting down for the winter. Lambert noted that he would like to meet with Mayor Smith, Street Superintendent Matt Miller, Engineer Dummermuth, the job inspector, and the contractors to discuss the project. Lambert noted that most residents are aware that the project will not be completed until the Spring. Legal Counsel Fox suggested having a meeting with residents after the meeting with the contractor to explain the project details.

Lambert reported that Newton Asphalt will be doing a paving patch on the downtown area tomorrow and ODOT will pave in 2022. Lambert noted that they will be closing the side streets at the lights and will have traffic control for the project.

Lambert addressed council regarding a 2010 International 4800 series truck with only 23,000 miles that is for sale from a local municipality that we could purchase to replace our 1999 similar truck. Lambert noted that the truck has a snow plow and salt spreader and could be purchased for around \$ 30,000.00. Lambert noted that Street Superintendent Matt Miller has looked at the truck and feels that it will be a good truck for the street department. Jeff Smith noted that the finance committee met and discussed the purchase and made a motion to approve Lambert to negotiate the purchase of the truck. Kathy Burrier seconded the motion and at roll call, all members voted approval.

Lambert addressed council regarding preliminary discussions on adding an employee for the street department and that it is time to start taking steps for this hire. Lambert noted that hiring is a slow process and suggested advertising the first of the year, take applications for a month, start interviews, and look at starting the employee in March or April 2022. Briggs noted that if we hire a third employee, he would like to see the village provide services to the residents, like leaf cleanup etc. Lambert will advertise to hire at the beginning of the year.

Finance – Chairman Jeff Smith made a motion to authorize Fiscal Officer Jennifer Mahoney to send a letter to the Tuscarawas County Auditor to request to amend the Official Certificate of Estimated Resources to reflect increased revenue which include Covid relief revenue, Fire Department Grant revenue, Park revenue from the Reeves foundation, JEDD income tax revenue, and WSI revenue for the waterline project. Dustin Briggs seconded the motion and at roll call, all members voted approval. Legal Counsel Fox will prepare an ordinance to amend the 2021 Appropriation Ordinance.

#### **ORDINANCE O-30-2021**

Ordinance O-30-2021 was given its first reading by title only. A motion was made by Kathy Burrier, seconded by Jeff Smith, to suspend the mandatory three readings. At roll call, all members voted approval. A motion was made by Kathy Burrier, seconded by Jeff Smith, to approve Ordinance O-30-2021, AN ORDINANCE AMENDING ORDINANCE O-11-2021 TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF STRASBURG, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2021. At roll call, all members voted approval and this ordinance shall take effect immediately.

Safety – Chairwoman Kathy Burrier reported that Police Chief Warrick received a letter of resignation from Tom Coutts effective November 26, 2021. Council thanked him for his service to the Strasburg Police Department and a motion was made by Kathy Burrier, seconded by Don Wallick, to accept the resignation from Tom Coutts. At roll call, all members voted approval.

Legal Counsel Fox reminded council of the Board of Zoning Appeals Public Hearing on Tuesday, December 7, 2021 at 5:30 pm in council chambers regarding the signage of Auto Works Collision of Strasburg.

#### **ORDINANCE O-26-2021**

Ordinance O-26-2021 was given its third reading by title only. A motion was made by Jeff Smith, seconded by Kathy Burrier, to approve Ordinance O-26-2021, AN ORDINANCE ESTABLISHING AND APPROVING THE AMENDED STRASBURG MUNICIPAL RECORDS MANUAL, AND ADOPTING THE RECORDS RETENTION POLICIES CONTAINED THEREIN FOR THE VILLAGE OF STRASBURG, OHIO. At roll call, all members voted approval and this ordinance shall take effect immediately.

#### **ORDINANCE O-27-2021**

Ordinance O-27-2021 was given its third reading by title only. A motion was made by Jeff Smith, seconded by Kathy Burrier, to approve Ordinance O-27-2021, AN ORDINANCE APPROVING THE HIRING OF NEW VILLAGE SOLICITOR/LAW DIRECTOR. At roll call, all members voted approval and this ordinance shall take effect immediately.

#### **ORDINANCE O-28-2021**

Ordinance O-28-2021, was given its first reading by title only. A motion was made by Jeff Smtih, seconded by Kathy Burrier, to suspend the rules of the mandatory three readings. At roll call, all members voted approval. A motion was made by Jeff Smith, seconded by Kathy Burrier, to approve Ordinance O-28-2021, AN ORDINANCE ENACTING SUBDIVISION REGULATIONS FOR THE VILLAGE OF STRASBURG, TUSCARAWAS COUNTY, OHIO, EFFECTIVE NOVEMBER 30, 2021, AND REPEALING ALL PRIOR SUBDIVISION REGULATIONS. At roll call, all members voted approval and this ordinance shall take effect immediately.

**ORDINANCE O-29-2021**

Ordinance O-29-2021, An Ordinance amending section 50.03 of the Strasburg Village Code of Ordinances to increase the monthly fee for garbage, refuse, and curbside recycling services provided to residential units and dwellings, commercial and business operations and institutional establishments within the Village of Strasburg, Ohio, effective January 1, 2022, was given its second reading by title only.

Zoning Inspector Ted Foster provided council with a current zoning report including a new garage addition in a rear yard.

Fire Chief Andy Slemmer addressed council on hiring Collin Trout as a part-time Volunteer Fire Fighter/EMT for the Fire Department. A motion was made by Kathy Burrier, seconded by Jeff Smith, to authorize Legal Counsel Fox to draw up an ordinance to hire Collin Trout. At roll call, all members voted approval. Slemmer reported that All American will be testing pumps, hoses, and ladders. Slemmer noted that some of the ladders are outdated and that he is getting estimates for replacements. Slemmer updated council on the ISO ratings and possible ways to lower the rating and the need for a new engine for the department to replace the 1999 and 2001. Slemmer reminded everyone of the Fish Fry on Saturday, November 27, 2021 at 7 pm.

Marty Zehnder questioned the availability of the social hall for the Booster Club to hold a future fund raiser. Slemmer noted that they should contact him regarding availability of the hall.

Mayor Smith read a thank you letter received from Eagle Scout Rory Chrismar about his Eagle Scout flagpole project at village hall.

Jeff Smith explained the village's obligation of \$ 39,500.00 for the Safe Routes to School, noting that we will receive \$ 150,000.00, and the sidewalk project will begin Spring of 2022. Lambert noted that the project will go out to bid and that we need to review our 2019 Resolution to reflect the correct amount. Attorney Terry Seeberger noted we received documentation from ODOT with a sample legislation. Fox will prepare an ordinance for the December 8, 2021 council meeting.

A motion was made by Jeff Smith, seconded by Kathy Burrier, to move the Tuesday, December 7, 2021 council meeting to Wednesday, December 8, 2021 and the Tuesday, January 4, 2022 council meeting to Wednesday, January 5, 2022. At roll call, all members voted approval.

A motion was made by Kathy Burrer, seconded by Jeff Smith, to enter into an executive session at 7:20 pm to discuss police department personnel. At roll call, all members voted approval. Council reconvened into regular session at 7:50 pm. A motion was made by Kathy Burrier, seconded by Jeff Smith, to adjourn at 7:51 pm. At roll call, all members voted approval.

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MAYOR STEVE SMITH

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FISCAL OFFICER JENNIFER MAHONEY

**STRASBURG VILLAGE CORPORATION  
FINANCIAL REPORT FOR THE MONTH OF OCTOBER 2021**

<b>FUND</b>	<b>CASH BALANCES ON 1-01-21</b>	<b>APPROPRIATION 2021</b>	<b>BEGINNING BALANCE</b>	<b>RECEIPTS</b>	<b>EXPENDITURES</b>	<b>ENDING BALANCE</b>	<b>YEAR-TO-DATE RECEIPTS</b>	<b>YEAR-TO-DATE EXPENDITURES</b>
GENERAL					47,127.88			465,864.69
POLICE					44,063.41			377,639.81
FIRE					19,877.50			140,775.74
SERVICE					19,797.90			221,944.89
GENERAL BAL.	730,977.30	1,897,675.50	823,344.79	72,173.60	130,866.69	764,651.70	1,239,899.53	1,206,225.13
POLICE LEVY	20,891.10	73,891.10	32,101.66	400.00	5,616.53	26,885.13	52,246.73	46,252.70
FIRE LEVY	176,357.28	323,357.28	228,048.80	5,044.58	7,087.30	226,006.08	161,184.65	111,535.85
STREET	63,537.62	263,537.62	64,041.52	17,094.00	15,564.02	65,571.50	183,739.97	181,706.09
HIGHWAY	8,354.95	23,354.95	8,727.03	1,289.91	271.64	9,745.30	13,711.70	12,321.35
PARK	130,525.10	242,525.10	159,241.39	6,100.00	5,868.95	159,472.44	102,258.42	73,311.08
LAW ENFORCEMENT	251.50	251.50	251.50	0.00	0.00	251.50	0.00	0.00
JEDD	79,564.43	129,564.43	471,629.73	68,845.57	0.00	540,475.30	709,452.42	248,541.55
FIRE DEBT SERVICE	14.31	14.31	14.31	0.00	0.00	14.31	0.00	0.00
CAPITAL IMPR.	40,680.52	198,180.52	159,696.58	9,150.00	168,636.00	210.58	128,166.06	168,636.00
WATER FUND	131,310.40	541,310.40	92,332.51	36,355.99	31,011.96	97,676.54	363,358.65	396,992.51
SEWER FUND	556,566.13	1,326,566.13	522,432.02	65,603.58	58,126.77	529,908.83	621,284.72	647,942.02
SSI	391,905.03	426,905.03	336,773.89	3,081.63	0.00	339,855.52	29,799.29	81,848.80
SEWER RESERVE	72,804.13	72,804.13	72,804.13	0.00	0.00	72,804.13	0.00	0.00
WSI	916,634.08	1,091,634.08	961,366.34	92,180.09	355,604.36	697,942.07	812,647.05	1,031,339.06
WATER PLANT	6,634.29	6,634.29	6,634.29	0.00	0.00	6,634.29	0.00	0.00
SEWER PLANT	143,191.83	143,191.83	143,191.83	0.00	0.00	143,191.83	0.00	0.00
INCOME TAX	3,676.75	1,023,676.75	64.97	62,565.28	62,346.84	283.41	943,440.81	946,834.15
PARK IMP TRUST	5,366.30	5,366.30	5,366.30	0.00	0.00	5,366.30	0.00	0.00
<b>TOTALS</b>	<b>3,479,243.05</b>	<b>7,790,441.25</b>	<b>4,088,063.59</b>	<b>439,884.23</b>	<b>841,001.06</b>	<b>3,686,946.76</b>	<b>5,361,190.00</b>	<b>5,153,486.29</b>

JANUARY 2021 CASH BALANCE \$ 3,479,243.05