

The Strasburg Village Council met in regular session on Tuesday, July 20, 2021 at 6:00 pm. Mayor Steve Smith presided over the meeting.

Members answering roll call were Kathy Burrier, Jeff Smith, Liz Dreher, Don Wallick, Dustin Briggs, and Martin Zehnder. Other's present were Village Administrator Ron Lambert, Police Chief Dave Warrick, Legal Counsel Richard Fox, Zoning Inspector Ted Foster, Press Representative Barb Limbacher, Jerry Schultz, Lewis Dreher, Joann Fox, Lynn Wilhelm, Dave Duvall, and Matt McPherson.

A motion was made by Kathy Burrier, seconded by Don Wallick, to approve the minutes from the July 6, 2021 council meeting. At roll call, all members voted approval.

The June financial statement, the June Unified Bank Statement, the June SSB Worksheet, and the list of bills was presented and reviewed. A motion was made by Don Wallick, seconded by Kathy Burrier, to approve the June financial statement, the June Unified Bank Statement, the June SSB Worksheet, and the list of bills in the amount of \$ 382,133.38. At roll call, all members voted approval.

Mayor Steve Smith reported that the village's current financial situation is sound and that we have the funds to complete 2021 projects which include the waterline replacement project, Maple Avenue NW waterline and paving project, paving through the county paving program, and playground equipment at the park. Mayor Smith noted there are a few items to complete the new village hall and will look at small improvements to be made at the old village hall for the Police Department. Mayor Smith reported that the boy scouts will prepare the ground for the new flag pole that will be installed on August 7, 2021 and suggested a small ceremony for the raising of the flag and an open house at the new building. Council agreed on a ceremony and open house on Saturday, August 7, 2021. Mayor Smith will contact the boy scouts. A motion was made by Jeff Smith, seconded by Kathy Burrier, to purchase a replacement safe for the office of the Fiscal Officer. Mayor Smith reminded council that it is their responsibility to fill the vacant seat on the Board of Zoning Appeals and reminded everyone about the joint public hearing on Tuesday, August 3, 2021 at 5 pm at Wallick's for the petition from Seth Miller to join the JEDD. A motion was made by Jeff Smith, seconded by Dustin Briggs, to set the start time of 6:30 pm for the next council meeting on Tuesday, August 3, 2021. At roll call, all members voted approval. Mayor Smith reminded residents to weed along their curb strips. Mayor Smith noted that surveyors have been on Bodmer Avenue for the safe routes to school grant. Mayor Smith noted that a decision needs to be made on the usage of the social hall by the fire department. Legal Counsel Fox noted that the village owns the building and recommended to council to draw up an agreement on the usage of the building. A motion was made by Jeff Smith, seconded by Kathy Burrier, to authorize Legal Counsel Fox to draw up a written agreement for usage and maintenance of the social hall by the Fire Department. At roll call, the vote was as follows: Zehnder, no; Wallick, yes; Smith, yes; Dreher, yes; Burrier, yes; and Briggs, yes. Mayor Smith noted that Police Officer Tom Coutts is retiring on December 31, 2021 and Smith recommended a reception for his retirement.

Village Administrator Ron Lambert reported that the waterline project is proceeding with no major issues and hoping to complete by September 1, 2021. Lambert noted that we have not received a set start date on the Maple Avenue NW project and that Newton Asphalt should begin the paving projects through the county paving program on September.

Zoning Inspector Ted Foster provided council with a zoning report for the period of July 7, 2021 through July 20, 2021 which included permits for a building addition for Kleen Test, a storage shed, and a fence. Foster reported that the Board of Zoning Appeals held a public hearing before the council meeting and the appeal was tabled upon additional information from the seller.

Finance – Chairman Jeff Smith reported that the committee met and discussed recovery act funds that will be available this year and next year. Smith noted that they are very restrictive and can be used for infrastructure, broadband expansion and additional payroll only. Smith reported that they discussed the former village hall improvements which will include carpeting, painting, and changing of locks. Smith reported that the applications for the next round of TAP grants come out in September and discussed applying again. Council held a brief discussion and a motion was made by Jeff Smith, seconded by Dustin Briggs, to submit a letter of intent and apply for the TAP Grant. At roll call, all members voted approval.

Park – Chairman Dustin Briggs reported that he met with Jay Thornton from Barnhill and discussed the removal of the playground equipment. Briggs noted that our application for the Rosenberry Grant was pushed back to the next cycle and noted that we will also submit an application to the Reeves Foundation for the equipment.

Police Chief Dave Warrick reported that the department had received a public request for body cam footage. Warrick noted that the redaction software to provide that data costs between \$ 3,500 to \$ 8,000. Warrick noted that Motorola Solutions makes a software and it sells through watchguard. Warrick noted that he talked to other departments and there are not a lot of requests for body camera footage.

Lewis Dreher addressed council on the responsibility of the completion of 7<sup>th</sup> Street NW to Dale Avenue. Council held a lengthy discussion and Legal Counsel Fox noted that he will review minutes from past meetings to determine who is responsible for the completion of the street. Dreher addressed council on the issue of bulk water being sold to contractors to fill swimming pools and asked if the bulk water is metered and if a village employee is to be present when the contractors get the bulk water. Village Administrator Ron Lambert noted that these contractors purchase water for filling swimming pools and noted that the water is not metered and that an employee does not have to be present. Lambert noted that a meter would cost approximately \$ 3,00.00. Lambert noted that the contractors are responsible for recording the gallons that they haul and the information is then given to Utility Billing Clerk Vickie Moore to bill the contractors. Mayor Smith noted that the fire department stopped filling pools years ago because of lack of personnel. Matt McPherson noted that it was too much for personnel to cover filling swimming pools and that they recommended the two businesses to Lambert that are currently buying bulk water to fill pools. Dustin Briggs noted that he was not aware that we sell water that is not metered. Lambert will order a meter.

Matt McPherson provided council on upcoming feel the heat classes and asked council if they would participate to see what fire departments experience on a daily basis. McPherson noted that some council members are signed up for the class and noted that they are going to plan another class and hopes that the other council members, township trustees, and police department employees participate in the second class.

#### **ORDINANCE O-20-2021**

Ordinance O-20-2021 was given its first reading by title only. A motion was made by Kathy Burrier, seconded by Don Wallick, to suspend the rules of the mandatory three readings. At roll call, all members voted approval. A motion was made by Kathy Burrier, seconded by Liz Dreher, to approve Ordinance O-20-2021, AN ORDINANCE HIRING DONNA REIGER AS A SCHOOL CROSSING GUARD FOR THE VILLAGE OF STRASBURG, OHIO FOR THE 2021-2022 SCHOOL YEAR, AND DECLARING AN EMERGENCY. At roll call, all members voted approval and this ordinance shall take effect immediately.

#### **ORDINANCE O-21-2021**

Ordinance O-21-2021 was given its first reading by title only. A motion was made by Kathy Burrier, seconded by Don Wallick, to suspend the rules of the mandatory three readings. At roll call, all members voted approval. A motion was made by Kathy Burrier, seconded by Don Wallick, to approve Ordinance O-21-2021, AN ORDINANCE HIRING MICHELLE DICKERHOOF AS A SCHOOL CROSSING GUARD FOR THE VILLAGE OF STRASBURG, OHIO FOR THE 2021-2022 SCHOOL YEAR, AND DECLARING AN EMERGENCY. At roll call, all members voted approval and this ordinance shall take effect immediately.

#### **ORDINANCE O-22-2021**

Ordinance O-22-2021 was given its first reading by title only. A motion was made by Kathy Burrier, seconded by Don Wallick, to suspend the rules of the mandatory three readings. At roll call, all members voted approval. A motion was made by Jeff Smith, seconded by Don Wallick, to approve Ordinance O-22-2021, AN ORDINANCE EMPLOYING KRES L. KISER TO THE POSITION AS LABORER I IN THE STRASBURG WATER/WASTE WATER DEPARTMENT, ESTABLISHING CONDITIONS THEREFORE EFFECTIVE JULY 21, 2021, AND DECLARING AN EMERGENCY. At roll call, all members voted approval and this ordinance shall take effect immediately.

A motion was made by Jeff Smith, seconded by Kathy Burrier, to enter into an executive session at 7:01 pm to discuss a pending legal matter. At roll call, all members voted approval. Council reconvened into regular session at 7:36 pm. A motion was made by Jeff Smith, seconded by Liz Dreher, to adjourn at 7:37 pm. At roll call all members voted approval.

**STRASBURG VILLAGE CORPORATION  
FINANCIAL REPORT FOR THE MONTH OF JUNE 2021**

<b>FUND</b>	<b>CASH BALANCES ON 1-01-21</b>	<b>APPROPRIATION 2021</b>	<b>BEGINNING BALANCE</b>	<b>RECEIPTS</b>	<b>EXPENDITURES</b>	<b>ENDING BALANCE</b>	<b>YEAR-TO-DATE RECEIPTS</b>	<b>YEAR-TO-DATE EXPENDITURES</b>
GENERAL					31,481.04			272,522.39
POLICE					35,323.62			228,024.95
FIRE					11,597.77			79,996.13
SERVICE					17,407.28			102,711.95
GENERAL BAL.	730,977.30	1,897,675.50	683,916.89	141,508.84	95,809.71	729,616.02	681,894.14	683,255.42
POLICE LEVY	20,891.10	73,891.10	22,546.72	550.00	2,056.75	21,039.97	29,536.34	29,387.47
FIRE LEVY	176,357.28	323,357.28	210,224.52	5,451.99	10,478.29	205,198.22	104,107.47	75,266.53
STREET	63,537.62	263,537.62	78,698.21	18,639.47	27,710.38	69,627.30	108,975.49	102,885.81
HIGHWAY	8,354.95	23,354.95	4,078.83	1,386.84	240.35	5,225.32	8,134.19	11,263.82
PARK	130,525.10	242,525.10	164,668.52	15,900.00	32,749.70	147,818.82	67,101.13	49,807.41
LAW ENFORCEMENT	251.50	251.50	251.50	0.00	0.00	251.50	0.00	0.00
JEDD	79,564.43	129,564.43	343,597.54	0.00	9,244.38	334,353.16	335,203.54	80,414.81
FIRE DEBT SERVICE	14.31	14.31	14.31	0.00	0.00	14.31	0.00	0.00
CAPITAL IMPR.	40,680.52	198,180.52	98,249.20	23,550.00	0.00	121,799.20	81,118.68	0.00
WATER FUND	131,310.40	541,310.40	75,491.61	38,195.76	28,087.22	85,600.15	213,663.25	259,373.50
SEWER FUND	556,566.13	1,326,566.13	584,296.11	63,971.77	166,034.67	482,233.21	366,126.74	440,459.66
SSI	391,905.03	426,905.03	324,827.27	2,937.06	0.00	327,764.33	17,708.10	81,848.80
SEWER RESERVE	72,804.13	72,804.13	72,804.13	0.00	0.00	72,804.13	0.00	0.00
WSI	916,634.08	1,091,634.08	990,220.42	14,680.76	143,057.78	861,843.40	88,267.10	143,057.78
WATER PLANT	6,634.29	6,634.29	6,634.29	0.00	0.00	6,634.29	0.00	0.00
SEWER PLANT	143,191.83	143,191.83	143,191.83	0.00	0.00	143,191.83	0.00	0.00
INCOME TAX	3,676.75	1,023,676.75	75,885.80	86,649.16	161,801.21	733.75	620,789.30	623,732.30
PARK IMP TRUST	5,366.30	5,366.30	5,366.30	0.00	0.00	5,366.30	0.00	0.00
<b>TOTALS</b>	<b>3,479,243.05</b>	<b>7,790,441.25</b>	<b>3,884,964.00</b>	<b>413,421.65</b>	<b>677,270.44</b>	<b>3,621,115.21</b>	<b>2,722,625.47</b>	<b>2,580,753.31</b>

JANUARY 2021 CASH BALANCE \$ 3,479,243.05